

Morwenstow Parish Council

Minutes of the monthly Parish Council Meeting held on
Wednesday 15th July 2020 at 7.30pm via a virtual meeting platform

1.15/07 Attendance: Cllrs. Hobbs (Chair), Boundy, Braund, Colwill, Francis, Phipps, Richards, Rogers and Savage and the Clerk.

2.15/07 Apologies: None.

3.15/07 The minutes of the meeting held on 17^h June 2020 were agreed and will be signed as a true record of the meeting.

4.15/07 Matters Arising from the Minutes and updates– **for information only** No matters arising. There has been no news as yet on the status of the playpark grant that was submitted.

5.15/07 Dispensations/Disclosures for items on the agenda Cllrs. Hobbs and Francis declare an interest in item 8.15/07 as related to the cleaners.

6.15/07 To review Internal Audit: The Internal Audit and proposed responses had been seen by all. Internal Auditors suggestions have been noted.

7.15/07 To review GDPR requirements: The Data Protection Policy was reviewed. Proposed, seconded and resolved to accept. The Annual Data Protection Report has been completed and all sections are green. Privacy notices have now been put on the website. Proposed, seconded and resolved to accept.

8.15/07 To discuss payments for toilet cleaning contractors: Cllrs Hobbs and Francis took no part in this discussion. Cllr. Braund explained that we had a duty to pay cleaners that we were in a contract with. It was proposed and seconded that they be paid for the 3 months, April to June, at 80% of the pay they would have received. All eligible to vote agreed and motion resolved. This will amount to £250 for S Francis and £104 for E Hobbs. Notice has been given that the from June the cleaners will only be paid when cleaning resumes. SJ

9.15/07 To discuss Website options: Contrary to previous advice we have been advised that parts of the website will not meet the new Government accessibility regulations from 22nd September 2020. We have been fortunate that since we had to set up a website in 2015 the clerk has set it up and manages it at no cost to the Parish Council. However, it is not part of the Clerk's job description and with the current clerk leaving next March and with the necessary upgrades we need to discuss having the website run professionally. We will be obtaining quotes to discuss at the next meeting and will need to allow for this expense in the precept planning in November. JH SJ

10.15/07 To discuss Councillor Casual Vacancy: The vacancy was advertised on our website and the Cornwall Council website. There were no applicants. It is now up to us to co-opt someone to fill the vacancy. We need to advertise this locally and as Hamlets is not in production at the moment, there will be a delay before we can proceed with this in the proper manner and give everybody that may be interested a chance to hear about it.

11.15/07 To discuss consultations: Public Space Protection Order; Code of Conduct; Public Space Order – there were no objections to the consultation being delayed for a year. Clerk to respond. Code of Conduct – There were no comments to be made. Clerk to respond. SJ

12.15/07 To discuss Coronavirus restrictions/effects including risk assessments for re-opening of public toilets and playpark Risk assessments have been carried out by Cllrs. Hobbs, Colwill and Francis and the Clerk on the public toilets and the playpark. The risk assessment showed that the playpark can be reopened after a deep clean with certain measures and lots of signage in place. The springer is taped off as is the shelter. The tape and closure signs that have been removed will be replaced. We are very reliant on users following guidelines and if this doesn't happen or there are too many people using it at any time, then we will have to consider closing it again. We will be following government guidelines. The risk assessment showed that we cannot meet the guidelines for the re-opening of the toilets and these will remain closed for the time being. This will be kept under review. The closure signs have been removed so these will be replaced. There is a problem with the locks and this is being looked into. The toilets at Duckpool will remain closed until further notice by order of the National Trust as their strict cleaning requirements cannot be met. JH JC RF SJ

13.15/07 Correspondence

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| 1. CALC | Various briefings/updates |
| 2. Community Network Panel | Various briefings/updates; Network area Highways update |
| 3. Cornwall Council | Various briefings / Incident Report Card training |
| 4. Police & Crime Commissioner | Councillor Advocate Scheme |
| 5. S W Road Safety Forum | Virtual Meeting |
| 6. Luxulyan P C | Lockdown letter |

- 7. Defra Coast path consultation response
- 8. Cornwall Wildlife Trust Information
- 9. Residents Various
- 10. Various Regular newsletters

Item 3- Clerk attended virtual training that will be cascaded to all Councillors. Item 4- Will be discussed at a future meeting, Clerk to respond. Item 5- Cllr. Phipps attended virtual meeting. One of the main points raised was that although there had been much less traffic on the roads at the start of the lockdown, speeding had greatly increased. Thankfully this was decreasing now. Minutes will be forwarded when received. Item 6- Letter read but Councillors not in agreement with content. Item 7- Comments submitted had been acknowledged during consultation and proposals from Natural England had been accepted. Item 8- Information on activities available during lockdown further details can be accessed at www.cornwallwildlifetrust.org.uk/coronavirus Item 9- Details to be noted at future meeting. SJ

14.15/07 Finances: To confirm Delegated Decisions Register: Register seen by all Councillors and agreed to approve.

15.15/07 Any Other Business the Chairman considers urgent: The Chairman advised that there may be a meeting in August. TBC.

There being no further business the Chairman closed the meeting at 7.45pm